



**SOUTH AFRICAN DIAMOND AND
PRECIOUS METALS REGULATOR**

The South African Diamond and Precious Metals Regulator, established in terms of Section 3 of the Diamonds Amendment Act, 2005 (Act 29 of 2005), aims to regulate the industry to ensure that the diamond resources and precious metals of the Republic are exploited and developed in the interest of the people of South Africa, to promote equitable access to local beneficiation and ensure compliance with the Kimberly Process Certification Scheme. We invite self-motivated and suitably qualified individuals who wish to stand out in their field to apply for the following vacancies:-

**Department: Information Communication Technology (ICT)
Systems Analyst (Ref. 2018/01/02)
Salary Negotiable (All Inclusive package)**

Requirements: BSc/Bachelors Degree/National Diploma in Information Technology (Communication Network) with relevant experience in a similar role.

Skills and Abilities: Ability to develop and deliver presentations, Ability to create, compose and edit written materials. Interpersonal skills and Problem solving skills.

Knowledge: Knowledge of IT trends, System Analysis principles and practices. Intensive knowledge of SDLC, database principles and practices, Business Modelling Tools and Object Orientated programming (OOP), Testing tools, MS SharePoint, SQL knowledge, .NET C#, .Net MVC, JavaScript and JQuery, HTML, CSS, and other programming languages.

Duties: Development and maintenance of systems and applications at all levels. Control over and maintenance of user accounts. Development of custom software solutions. Maintenance of 24-hour internet access. Design and administering database. Develop user manuals. Ensure applications and database security measures are implemented. Design and maintain the SADPMR web site, intranet and other internal applications, consisting of: co-ordination with other members of staff. Continuously monitoring the development of the site and steering its integration into all activities of the organization. Design user friendly web pages on the site and maintain the quality and relevance of information. Develop systems policies and convey them to the users. Manage the relationship with vendors and ensure that services are delivered in line with SLA and OLS's. Develop system testing and deployment guidelines and procedures while ensuring alignment to industry best practices.

A detailed CV, accompanied by application letter, certified copies of qualifications and ID must be forwarded to: The Manager: Human Resources, South African Diamond and Precious Metals Regulator (SADPMR), P O Box 16001, Doornfontein 2028 or hand delivered at 2nd Floor SADPMR Building, Main Street, 225 Cnr Phillip, Johannesburg 2028 or jobs@sadpmr.co.za.

Enquiries: Ms Z Mpofu

Tel: 011 223 7000

Closing date: 09 February 2018

Applications from candidates in the affirmative action categories are particularly encouraged to apply. It is the responsibility of applicants with foreign qualifications to have such verified by SAQA. Suitable candidates will be subjected to Security Vetting, Personnel Suitability Checks (criminal record, citizen, credit record checks, qualifications and employment verification). It is the SADPMR intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan therefore, People with Disabilities are encouraged to apply.

NB: If you do not hear from us within 30 days after the closing date, please consider your application unsuccessful.